

eDocument

CORPORATE CONTENT AND TASK MANAGEMENT SYSTEM

eDocument is one of the most innovative, comprehensive and powerful products developed for public organizations. It aims to automate and increase effectiveness of document flow processes.

The system provides an effective electronic management and a quick access to required documents and tasks. It simplifies the process of task tracking and the monitoring process on various organizational issues.

KEY FEATURES OF eDOCUMENT

Simple and user-friendly interface; Digital Signature; Compliance with established document flow standards; Simplicity of integration with third party systems; Integration with MS Office; Management of templates and document categories; Sub-office support; Task assignment capability; Task implementation process control capability; Team working capability; Document version control; Facsimile; Flexible search interface for tasks and documents; Job history recording capability; Delegation of authority; Document archiving; Using workflow scheme for the resolution; Visa process automation; Custom signature and workflow schemas; Unlimited number of created and saved schemas; Notification system based on

messages for news and events; List of tasks and documents connected to each task or document flow process; Control of finished and in-progress document flows; Custom search filters.

eDocument advantages against competing systems:

- Faster workflow execution;
- Efficient task management;
- Effective technical support;
- Flexible installation and upgrade procedures

COVERAGE

More than 200 governmental organization and up to 22 000 end users throughout the country.



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MANAGEMENT SYSTEM



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